

Bankruptcy Certification Training Seminar and Examination for Judicial Assistants, Paralegals & Legal Secretaries



Tuesday & Wednesday, October 7 & 8, 2014
Luxor Las Vegas
3900 S. Las Vegas Boulevard
Las Vegas, Nevada 89119
Sponsored by the Association of Bankruptcy Judicial Assistants



2014 ABA Educational Seminar

The Association of Bankruptcy Judicial Assistants ("ABJA") is a national organization which was chartered in 1989. Development of educational programs for our members and the bankruptcy legal community is our primary objective. Judicial Assistants holding appointments by United States Bankruptcy Judges are eligible for membership and Certified Bankruptcy Assistants ("CBA") are eligible for associate membership.

Bankruptcy law is a very sophisticated and technical area of legal expertise. Changes in the bankruptcy laws make work in this field more demanding – requiring a high degree of knowledge and proficiency. Developing expertise in this highly specialized area of law is imperative.

Certification in a particular field promotes and maintains professional standards. Thus, our Continuing Legal Education Committee developed a **Bankruptcy Certification Program** for your professional development. The ABJA is offering you – Judicial Assistants, paralegals, legal secretaries, and attorneys – the opportunity to become "certified" as an assistant in the bankruptcy field (see the ABJA website @ www.ABJA.org for the criteria to participate in this program).

The ABJA Bankruptcy Certification Program registration will begin at 8:00 a.m. on **Tuesday, October 7, 2014**, at the **Luxor Las Vegas** (early registration is October 6 from 4:00-5:00 p.m.). The seminar fee for this two-day program is \$250.00 and includes break refreshments and lunch on Wednesday, a study guide, and all program materials. The study guide includes a review of materials to be presented and a sample examination. The Certified Bankruptcy Assistant examination fee is \$149.00. **The CBA registration deadline is September 8, 2014. There will be no refund of registration fees after September 15, 2014. Be sure to register early.**

HOTEL ACCOMMODATIONS: A block of rooms is being held at the Luxor Las Vegas. All attendees will receive the standard room at the group rate of \$61.00 single/double occupancy. Reservations must be made directly with the hotel at **1-800-926-4737** or **702-262-4450**. Use code "ABJA14P" or click on the following link: <https://resweb.passkey.com/go/ABJA14P>

The cut-off date for reservations is **September 8, 2014**. Additional hotel information is available on their website at www.Luxor.com. Also, visit the Las Vegas Convention & Visitors Authority www.lvcva.com for complete information on Las Vegas.

Contact Information

Beth Morris @ 615-736-5587; or e-mail her at:

Beth.Morris@tnmb.uscourts.gov

Colleen Wedmore @ 702-527-7020; or e-mail her at:

Colleen.Wedmore@nvb.uscourts.gov

Please note that topics and speakers are subject to change due to circumstances beyond the ABJA's control. Visit www.ABJA.org for more information on the CBA program.

*For employers with more than one employee attending:
SPECIAL: BOGO – Buy One Get One 1/2 off!
Pay one exam fee (\$149) get the second one 1/2 off (\$74.50)*

Attendee's Emergency Contact name & telephone number

CBA Program Agenda

Monday, October 6, 2014

4:00 - 5:00 p.m. EARLY Registration

Tuesday, October 7, 2014

8:00 - 8:45 a.m. Registration & Continental Breakfast

8:45 - 9:00 a.m. Welcome

9:00 - 10:30 a.m. Grammar Usage & Writing - Prof. Nancy Rapoport (William S. Boyd School of Law, UNLV)

10:30 - 10:45 a.m. Break (light refreshments)

10:45 - 12:00 p.m. Grammar Usage & Writing (continued)

12:00 - 1:15 p.m. Lunch (on your own)

1:15 - 3:00 p.m. Legal Research - Jimmy Dahu, Esq. (Career Law Clerk to Hon. Laurel E. Davis, USBJ Las Vegas, NV)

3:00 - 3:15 p.m. Break (light refreshments)

3:15 - 5:00 p.m. Ethics - Hon. Douglas D. Dodd

(Chief Judge - Louisiana Middle Bankruptcy Court, Baton Rouge, LA)

Wednesday, October 8, 2014

8:00 - 9:00 a.m. Continental Breakfast

9:00 - 10:30 a.m. U.S. Bankruptcy Code & Rules

Hon. Mike K. Nakagawa

(Chief Judge, Nevada Bankruptcy Court - Las Vegas)

10:30 - 10:45 a.m. Break (light refreshments)

10:45 - 12:00 p.m. U.S. Bankruptcy Code & Rules (continued)

12:00 - 1:30 p.m. Lunch (provided)

1:30 - 3:30 p.m. Administration of CBA Examination

Registration Form

2014 CBA Seminar/Examination – October 7-8, 2014

PLEASE PRINT

Name _____

Firm Name or Gov't Office (if any) _____

Address _____

Telephone # _____ Fax # _____

E-Mail _____

E-Mail (second attendee) _____

Registration Fees:

Seminar Fee/Study Guide	@	\$ 250.00	\$ _____
Examination Fee	@	\$ 149.00	\$ _____
BOGO Special	@	74.50	\$ _____
Name of Second Attendee _____			
Total Amount Remitted			\$ _____

**Registration deadline is September 8, 2014.
 Absolutely no refund of registration fees after
 September 15, 2014 (no exceptions).**

Submit this registration form, together with your check to:

Ursula Hamilton, ABJA Treasurer
 c/o United States Bankruptcy Court
 401 West Trade Street, Room 111
 Charlotte, NC 28202

Please make checks payable to "ABJA"