



Thinking about certification? Why wait? Step into the next level of your career!

OCPA ANNOUNCES REVIEW COURSE FOR THE NALA CERTIFIED PARALEGAL EXAM

August 12	6:00 – 8:00 pm	Introduction and Communications
August 14	6:00 – 8:00 pm	Judgment and Analytical Ability
August 19	6:00 – 8:00 pm	Ethics
August 21	6:00 – 8:30 pm	American Legal System & Civil Litigation
August 26	6:00 – 8:00 pm	Legal Research
August 28	6:30 – 8:30 pm	Business Organizations
September 4	6:00 – 8:00 pm	Contracts

Cost: OCPA Members - \$125.00 Non-members - \$150.00

Where: Westwood College – 1551 S. Douglas Ave., Anaheim, CA

Space is limited - Reserve your seat now at www.ocpa.org

Questions? Julianna Hallsted, ACP, PHR hallstedjulie@gmail.com

For application and additional information visit: <http://nala.org/cert-section-forms.aspx>

Application Windows:

Examination Date	Application Filing Deadline	Late Application Filing Deadline (\$25 late fee)
September 1-30	August 1	August 10
January 1-31	December 1	December 10
May 1-31	April 1	April 10

Required Text

- *Certified Paralegal Exam Review Manual, Third Edition*, authored by Virginia Koerselman.

Recommended Text

- *Certified Paralegal Study Guide and Mock Exam, Fourth Edition*, authored by NALA members and material contributed.

Please Note: *The Elements of Style*, Strunk & White, has been adopted by the NALA Certifying Board as the authority for the Communications section of the examination. *A Uniform System of Citation*, Harvard Law Review Association, has been adopted by the NALA Certifying Board as the authority for the Legal Research section.

Student? Step into your career!

Eligibility of Students Awaiting Graduation

Student Waiver: Paralegal students who are nearing graduation may take the Certified Paralegal examination under certain conditions.

Testing Window:

January

May

September

Graduation Date No Later Than:

March 15

July 15

November 15

This option requires:

- A statement signed by the paralegal program director confirming the student's pending graduation date.
- A statement signed by the examinee acknowledging that if, for any reason, graduation requirements are not met and the examinee does not complete the program, the examination results will not be released and all fees forfeited.