



Orange County

A Chapter of the Association of Legal Administrators

CIVIL LITIGATION COURSE

Course Purpose: This four-week series answers your state court filing, discovery, motion, trial and appellate practice questions.

Prerequisite: One year of legal secretary experience or successful completion of the OC-ALA Legal Secretary Course.

When: Saturdays, March 2, 2013 to March 23, 2013

Time: 9:00 a.m. – 12:00 p.m.

Where: Gibson Dunn & Crutcher LLP, 3161 Michelson Drive, 11th Floor, Irvine, CA 92612

For more information please contact:

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Registration Form

- 4-WEEK COURSE (Check postmarked **by** 2/15/13) \$150.00 (includes textbook)
- 4-WEEK COURSE (Check postmarked **after** 2/15/13) \$175.00 (includes textbook)
- ANY ONE (1) CLASS SESSION \$30.00 each (excludes textbook)

- Class 1: Summons, Complaint, Answers, Demurrers, Motion to Strike Cross-Complaints, Appearance by Parties (3/2/13)
- Class 2 : Discovery and Motions (3/9/13)
- Class 3: Motions for Summary Judgment/Adjudication (3/16/13)
- Class 4: Trial and Appellate Procedures (3/23/13)

NAME: _____

HOME ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

CELL PHONE: _____ EMAIL: _____

EMPLOYER: _____

HOW DID YOU HEAR ABOUT THE COURSE? _____

MAKE CHECK PAYABLE TO: OC-ALA **MAIL REGISTRATION FORM AND PAYMENT TO:** OC-ALA, c/o Hilary Martin, Brandmeyer Gilligan & Dockstader, LLP, One World Trade Center, Suite 2150, Long Beach, CA 90831