

# **Legal Technology Courses**

Advance your delivery of legal services with these four-week, instructor-led online courses that give you the in-depth knowledge and hands-on-training to go from beginner to proficient user of a particular legal technology.

### Fundamentals of Concordance®

#### March 10 - April 6, 2014

Learn how to manage the information produced in the discovery process using Concordance to organize, review, search, and produce litigation documents that are scanned or electronic.

### Fundamentals of CaseMap<sup>®</sup> April 21 – May 18, 2014

Learn how to manage facts and issues in a litigation case using CaseMap to manage all the information in a lawsuit, perform case assessment, and collaborate in teams whether team members are in the same office or throughout the world.

COURSE TUITION FEE: \$310

## extension.uci.edu/legaltech



# Paralegal and Legal Technology



## FREE EVENT

## A Night of Mentorship

Network with Experienced Paralegals: Ask and Learn Roundtables

# Monday, March 24, 2014 | 6:30 - 8:30pm UC Irvine Campus

As you explore a new career or legal area as a paralegal, we'd like to invite you to join our panel of seasoned paralegals to learn more about their careers and experience that led them to where they are today.

Ask questions and have robust discussions with each of our panelists as you rotate through different roundtables.

Light refreshments and snacks will be served.

Registrations are limited and on a first-come, first-served basis.

Register at extension.uci.edu/events.

# **Paralegal Certificate Program**

Spring courses start March 31st.

#### **ONLINE COURSE HIGHLIGHTS:**

- Introduction & Fundamentals of the Paralegal Profession
- Legal Writing
- · Civil Litigation I
- · Ethics for the Paralegal
- Torts

For on-campus course offerings, visit extension.uci.edu/legal.